

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION  
COMMITTEE OF THE WHOLE MEETING  
Yale Junior High Central Office Board Room  
Tuesday, October 5, 2021 – 6:00 PM**

Meeting Minutes

1. Call to Order  
President Bullard called the meeting to order at 6:00 PM.
2. Board Oath of Office  
Newly appointed Board Trustee Anthony Lashbrook was administered the Oath of Office.
3. Roll Call  
Members Present: Bullard, French, Charney, Hurlburt, Hoppe, Johnson, Lashbrook  
Members Absent:  
Also Present: Superintendent Kurt Sutton  
Assistant Superintendent Bill Kryscynski  
Director of Business Services Beky Silkworth  
Director of Building & Grounds Jared Shutko  
Director of Transportation Jeri Fishel  
Director of Technology Tony Harmer  
Secretary to the Board Nancy Maplethorpe  
Others Present: Yale Expositor Reporter Jim Brown, Melissa Lashbrook, Grace & Emily Lashbrook, Dru Runnals, SitelogIQ Senior Business Consultant Nelson Brickho, Performance Contracting Owner's Representative Kurt Carter (phone attendance to answer questions on the proposed SitelogIQ agreement.)
4. Adoption of the Agenda  
Motion by Charney seconded Hurlburt to adopt the agenda as presented.  
Ayes: 7                      Nays: 0                      Absent: 0                      Motion Carried
5. Consent Agenda
  - A. Approval of Meeting Minutes
    1. Committee of the Whole Meeting Minutes – September 7, 2021
    2. Regular Meeting Minutes – September 9, 2021
    3. Special Meeting Minutes – September 15, 2021Motion by Charney seconded by Johnson to adopt the consent agenda as presented.  
Ayes: 7                      Nays: 0                      Absent: 0                      Motion Carried
6. Correspondence  
No Correspondence this evening.
7. Superintendent's Report  
Superintendent Sutton read his report which contained the following information:
  - Avoca Elementary Earns National Blue Ribbon Status
  - Quarantine Mandate Rescinded
  - Homecoming Week
  - Water Meter Replacement
  - Title IX Training
  - Transportation Performance Incentive
  - M-STEP & SAT County Data
  - Staffing Challenges

Mr. Sutton added that he had recently met with newly formed high school and junior high Student Advisory Groups and collected feedback from the students.

Mr. Sutton announced that the December Board meeting will be held at Avoca Elementary School in the Media Center.

8. Public Participation

A. Special Guests

- Mrs. Runnals inquired about the Tik Tok challenge that she had heard about on social media.

B. Agenda Items - None

C. Non-Agenda Items - None

9. Reports

A. Buildings and Grounds

Buildings and Grounds Director Jared Shutko presented/read his report (attached) which contained the following:

- Campus Directory
- Water Meters
- JH Fire Alarm
- We're Hiring

B. Finance and Financial Overview

Ms. Silkworth presented/read her report (attached) and added the following:

- Reminded the Board that the auditor's presentation will be Thursday's Regular Board meeting.
- SETSEG's premium return was received (approximately \$12,264.00).
- The Chase Bank account (8535) will be dissolved into another general fund account.
- Gave appreciation to the Business Office Staff, Bookkeeper Kathleen Hooper and Payroll Specialist Ashley Garofalo for their conscientious commitment in preparing for the audit.

C. Instruction and Personnel

Assistant Superintendent Kryscynski presented the Instruction and Personnel Report (attached).

1. Hiring

- A. Jamie Collick, Avoca Elementary Instructional Aide
- B. Samantha Dickson, Farrell Emmett Elementary Children's Center Aide
- C. Matthew Bachorski, Mechanic
- D. Troy McMullin, Avoca Elementary 4-hr Custodian

2. Resignation

- A. Kristie Schiffelbine, High School CI Aide
- B. April Jedrzejcak, Yale Elementary Instructional Aide

3. Recommendations to the Substitute List

D. M-Step Overview

- Assistant Superintendent Bill Kryscynski reviewed the 2021 State of Michigan Student Test of Educational Progress (M-STEP) data, recognizing success at every building, translating to a district-wide placement of first in the county. Mr. Kryscynski reported Yale Public School's success is achieved due to supportive families, dedicated and hardworking teachers, quality support staff, administrators, Board of Education, engaged classrooms and challenging curriculum.

E. Technology

Technology Director Tony Harmer presented/read his report (attached) which contained the following:

- Security Awareness Training
- 2FA (Two Factor Authentication) Staff Rollout
- Network Replacement Project
- Notification Platforms
- Aging Equipment

Mr. Harmer gave kudos to IT Technician Marty Maniaci who is a great asset in assisting him in maintaining the district's technology needs.

F. Transportation

Director of Transportation Jeri Fishel read her report (attached) which included the following:

- Welcome to Matt Bachorski – new mechanic
- Current Open Packages
- Run Cancellations
- New Bus Signage on Busses = Route #
- Legislation Changes
- Operation Safe Stop

G. Other – Nothing at this time.


10. Items for Board Discussion

- A. 2020-2021 Audit Presentation, Lewis & Knopf, P.C. at Thursday's Regular Board meeting  
Auditor Akshay Kapoor will present to the Board at Thursday's Regular Board meeting.
- B. Board Governance Committee  
President Bullard is hopeful that the committee will meet in November. Superintendent Sutton mentioned considering early graduation.
- C. Board Building and Grounds  
Buildings and Grounds Chair Ron Charney announced that the committee is working wrap up some loose ends on the bond project proposal before the November 2 election.
- D. SCCASB Representative  
Member Hurlburt reported that the SCCASB committee met last month and that the next meeting will be held in December. It is hopeful that RESA will be hosting an open house in the spring.
- E. MASB Legislative Liaison  
Member Johnson reported that four Board members (French, Hurlburt, Lashbrook and Johnson) will attend the MASB Fall Leadership Conference in Grand Rapids.
- F. SiteLogIQ  
Superintendent Sutton specified that progress is being made to come to an agreement with SiteLogIQ regarding facility renovation/bond projects. SiteLogIQ Senior Business Consultant Nelson Brickho and Performance Contracting Owner's Representative Kurt Carter gave an overview of their plans to the Board.
- G. Board Code of Ethics signing at Thursday's Regular meeting.

11. Comments from Board Members, Administration

- Treasurer Charney thanked SiteLogIQ Senior Business Consultant Nelson Brickho, Performance Contracting Owner's Representative Kurt Carter, Business Services Director Beky Silkworth and Superintendent Kurt Sutton for all of their work on the bond proposal.
- Transportation Director Jeri Fishel announced that Transportation/Buildings and Grounds Clerk Tammi Katchuba recommended implementation of a new program for the Transportation and Buildings and Grounds Employees, "Star of the Month". September's Stars are Mechanic's Andy Runnals and Matthew Bachorski.
- Board members welcomed Mr. Anthony Lashbrook.
- Board members gave kudos to Avoca Elementary on earning National Blue Ribbon Status.
- Assistant Superintendent Bill Kryscysnki praised all staff at Avoca Elementary on being one of thirteen schools from Michigan to receive National Blue Ribbon Status.
- Board members gave a shout out to Superintendent Kurt Sutton on a job well done leading our district.
- President Bullard thanked Yale High School Principal Brad Dykstra and Assistant Principal Garnett Kohler on working diligently to provide students a great homecoming week. In addition, he invited all to hear the Voice of Yale Football, our own Board Secretary, Mark Hurlburt.

12. Adjournment by Consensus at 7:42 PM.

  
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MARK HURLBURT, SECRETARY  
YALE BOARD OF EDUCATION